



**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**

**Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada**

(An ISO9001:2008 Certified Institution)

Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

Ref: MLEW/IQAC/CIR/2020-21

DATE: 22-11-2021

**CIRCULAR**


All the HODs and members of IQAC are here by informed that there will be a meeting with IQAC Chairperson on 23<sup>rd</sup> November at 2:30 PM.

Agenda

1. External Audit.
2. Selection of External Auditors.
3. Selection of Dates.

I would like to invite all the IQAC Members, HOD's and senior staff of the college to attend this meeting and discuss upon the agenda.

  
IQAC Coordinator

  
Chairperson IQAC

**Copy to: The Chairperson**

**The Principal Office File**

**All the Members of the IQAC**



**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**

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(An ISO9001:2008 Certified Institution)

Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

**Ref: MLEW/IQAC/MOM-CIR/2020-21**

**DATE: 23-11-2021**

**MINUTES OF THE MEETING HELD ON 23-11-2021**


At the outset Coordinator of IQAC welcomed Dr. P. Nageswara Rao, Chairperson of the IQAC, HODs, senior faculty and other faculty members. The agenda points were taken up for discussion with permission of the chair.

The Following points were discussed and deliberated upon in the meeting.

1. Chairperson discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, External Audit and Conduction of Regular classes promptly.
2. Dr.S. Suryanarayana Professor, Dept.of ECE, Kallam Haranadhareddy Institute of Technology, Guntur. Dr.Y. Mallikarjuna Reddy, Principal & Professor, Dept.of ECE, Vasireddy Venkatadri Institute of Technology, Guntur has been selected as External Auditors for ECE department by the chairperson.
3. Chairperson asked the convenient date of the department, the HOD's proposed 20<sup>th</sup> of December 2021.

IQAC Coordinator thanked the Chairperson and the HOD's for their cooperation. The meeting ended with vote of thanks.

  
IQAC Coordinator

  
Chairperson IQAC

**Copy to: The Chairperson**

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**All the Members of the IQAC**



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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

**IQAC Members**

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.J.Apparao	Principal	Principal	
2	Dr. P. Nageswara Rao	Director	Chairperson	
3.	Dr.Ch. Ramesh	Associate Professor	Coordinator	
4	Shri.Parvathaneni Madhusudhan Rao	Industry Expert, Director & CEO Madblocks Technology Pvt. Ltd	Member	
5	Dr.K.Gouthami	Professor, ECE	Member	
6	Dr.Satheesh	Professor, ECE	Member	
7	Dr.G.Ramaswamy	Professor & HOD CSE	Member	
8	Dr.A.S.K.Chaitanya	Professor & HOD S&H	Member	
9	Dr.P.V.L.Suvarchala	Professor & HOD ECE	Member	
10	Mrs.V.Jhansi Lakshmi	Assistant Professor & HOD IT	Member	
11	Dr.N.Ch.Jayarao	Associate Professor, CSE	Member	
12	Dr. P. Srinivasa Rao,	Associate Professor, S&H	Member	
13	Mr.G.Lakshmi Narayana	Assistant Professor, ECE	Member	
14	Mr.P.Venu Babu	Assistant Professor, <del>IT</del> CSE	Member	
15	Mrs. M. Mary Lavanya,	Assistant Professor, IT	Member	

IQAC Coordinator

Chairperson IQAC





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

**Malineni Lakshmaiah Women's Engineering College :: Guntur**

Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada

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Ref: MLWEC/IQAC/2021/02

Date:13-09-2021

### CIRCULAR

All the Heads of the Departments & Criteria Coordinators are hereby requested by the directions of the Hon'ble Chairperson of IQAC to ensure that the concerned Departments are ready to undergo **Internal Academic Audit** and the same be completed before 30<sup>th</sup> September,2021. The detailed academic audit form is attached to this circular.

All the concerned are therefore requested to kindly note the same and cooperate in the matter.

(Dr. Chiluka Ramesh)  
Coordinator IQAC



(Dr. P. Nageswara Rao)  
Chairperson IQAC  
Director





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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

Ref: MLEW/IQAC/CIR/2020-21

DATE: 14-09-2021

**INTERNAL AUDIT**

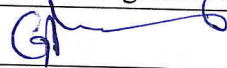

As per the office order from the IQAC dated 13<sup>th</sup> Sep 2021, the following committees been constituted by IQAC to carry out the internal audit of the departments in the month of September 2021 as on 29-09-2021.

The Following points were discussed upon in the meeting.


1. IQAC Chairperson discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, Conduction of Regular classes promptly.
2. After discussion with IQAC Coordinator and HOD's, the IQAC Chairperson has finalized the below faculty to carry out their assigned Departmental Internal Audit.
3. All the HOD's were asked to depute the allotted faculty to carry out the duty.

IQAC Coordinator thanked the IQAC Chairperson and the HOD's for their cooperation. The meeting ended with vote of thanks.

The committee that audits the department of ECE

Name	Designation	Department	Signature
Dr. G. Rama Swamy	Professor & HOD	CSE	
Dr. A.S. Kanakarathnam	Associate Professor	CSE	

  
IQAC Coordinator

  
Chairperson IQAC



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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

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**Ref: MLEW/IQAC/CIR/2020-21**

**DATE: 18-10-2021**

**CIRCULAR**

As orders received from the IQAC Chairperson, the IQAC would like to remind the department of ECE to submit the action taken report of the Internal Audit which was conducted on 29-09-2021 for the Academic year: 2020-21. Hence, the HOD ECE is requested to submit the same within two days to the IQAC.

  
IQAC Coordinator

  
Chairperson IQAC



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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

Ref: MLEW/IQAC/CIR/2019-20

DATE: 28-02-2020

**CIRCULAR**

All the HODs and members of IQAC are here by informed that there will be a meeting with principal on 28<sup>th</sup> Feb at 1:30 PM in principal chamber.

Agenda

1. External Audit.
2. Selection of External Auditors.
3. Selection of Dates.

I would like to invite all the IQAC Members, HOD's and senior staff of the college to attend this meeting and discuss upon the agenda.

*T. Venk*  
IQAC Coordinator

*T. Anand*  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.

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All the Members of the IQAC





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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

Ref: MLEW/IQAC/MOM-CIR/2019-20

DATE: 29-02-2020

**MINUTES OF THE MEETING HELD ON 28-02-2020**

At the outset Coordinator of IQAC welcomed Dr. J. Apparao, Chairman of the committee, HODs, senior faculty and other faculty members. The agenda points were taken up for discussion with permission of the chair.

The Following points were discussed and deliberated upon in the meeting.

1. Chairperson discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, External Audit and Conduction of Regular classes promptly.
2. Dr.S. Suryanarayana Professor, Dept.of ECE, Kallam Haranadhareddy Institute of Technology, Guntur. Dr.Y. Mallikarjuna Reddy, Principal & Professor, Dept.of ECE, Vasireddy Venkatadri Institute of Technology, Guntur has been selected as External Auditors for ECE department by the chairperson.
3. Chairperson asked the convenient date of the department, the HOD's proposed 12<sup>th</sup> of March 2020.

IQAC Coordinator thanked the principal and the HOD's for their cooperation. The meeting ended with vote of thanks.

*T. Venky*  
IQAC Coordinator

*T. Apparao*  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.

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All the Members of the IQAC



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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

### IQAC Members

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.J.Apparao	Principal	Chairperson	
2	Mr.T.Venkata Rao	Assistant Professor, ECE	Coordinator	
3	Shri.Parvathaneni Madhusudhan Rao	Industry Expert, Director & CEO Madblocks Technology Pvt. Ltd	Member	
4	Dr.K.Gouthami	Professor & HOD ECE	Member	
5	Dr.Satheesh	Professor, ECE	Member	
6	Dr.G.Ramaswamy	Professor & HOD CSE	Member	
7	Dr.A.S.K.Chaitanya	Professor & HOD S&H	Member	
8	Mrs.P.V.L.Suvarchala	Assistant Professor, ECE	Member	
9	Mrs.V.Jhansi Lakshmi	Assistant Professor & HOD IT	Member	
10	Dr.N.Ch.Jayarao	Associate Professor, CSE	Member	
11	Dr.P.Srilakshmi	Professor, S&H	Member	
12	Mr.G.Lakshmi Narayana	Assistant Professor, ECE	Member	
13	Mr.P.Venu Babu	Assistant Professor, CSE	Member	

IQAC Coordinator

Principal  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



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**Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.**


**Ref: MLEW/IQAC/CIR/2019-20**

**DATE: 26-11-2020**

**CIRCULAR**

As orders received from the principal, the IQAC would like to remind the department of ECE to submit the action taken report of the External Audit which was conducted on **12-03-2020** for the Academic year: 2019-20, which was delayed in submission due to COVID-19 Hence, the HOD ECE is requested to submit the same within two days to the IQAC.

  
IQAC Coordinator

  
Principal  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
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**All the Members of the IQAC**





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Ref: MLEW/IQAC/CIR/2019-20

DATE: 12-02-2020

**CIRCULAR**


All the HODs and members of IQAC are here by informed that there will be a meeting with principal on 13<sup>th</sup> Feb at 11:30 AM in principal chamber.

Agenda

1. Internal Audit.
2. Selection of dates.
3. Deputation of staff for Internal Audit.

I would like to invite all the IQAC Members, HOD's and senior staff of the college to attend this meeting and discuss upon the agenda.

  
IQAC Coordinator

  
Principal  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



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Ref: MLEW/IQAC/CIR/2019-20

DATE: 13-02-2020

**INTERNAL AUDIT**

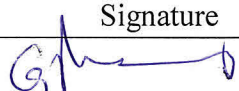

As per the office order from the IQAC dated 13<sup>th</sup> Feb 2020, the following committees been constituted by IQAC to carry out the internal audit of the departments in the month of February 2020 as on 25-02-2020.

The Following points were discussed upon in the meeting.

1. Principal discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, Conduction of Regular classes promptly.
2. After discussion with IQAC Coordinator and HOD's, the Principal has finalized the below faculty to carry out their assigned Departmental Internal Audit.
3. All the HOD's were asked to depute the allotted faculty to carry out the duty.

IQAC Coordinator thanked the principal and the HOD's for their cooperation. The meeting ended with vote of thanks.

The committee that audits the department of ECE

Name	Designation	Department	Signature
Dr. G. Rama Swamy	Professor & HOD	CSE	
Dr. N. Ch Jaya Rao	Associate Professor	CSE	

  
IQAC Coordinator

  
Principal  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

**IQAC Members**

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.J.Apparao	Principal	Chairperson	
2	Mr.T.Venkata Rao	Assistant Professor, ECE	Coordinator	
3	Shri.Parvathaneni Madhusudhan Rao	Industry Expert, Director & CEO Madblocks Technology Pvt. Ltd	Member	
4	Dr.K.Gouthami	Professor & HOD ECE	Member	
5	Dr.Satheesh	Professor, ECE	Member	
6	Dr.G.Ramaswamy	Professor & HOD CSE	Member	
7	Dr.A.S.K.Chaitanya	Professor & HOD S&H	Member	
8	Mrs.P.V.L.Suvarchala	Assistant Professor, ECE	Member	
9	Mrs.V.Jhansi Lakshmi	Assistant Professor & HOD IT	Member	
10	Dr.N.Ch.Jayarao	Associate Professor, CSE	Member	
11	Dr.P.Srilakshmi	Professor, S&H	Member	
12	Mr.G.Lakshmi Narayana	Assistant Professor, ECE	Member	
13	Mr.P.Venu Babu	Assistant Professor, CSE	Member	

IQAC Coordinator

Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.





**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.


Ref: MLEW/IQAC/CIR/2019-20

DATE: 03-11-2020

**CIRCULAR**

As orders received from the principal, the IQAC would like to remind the department of ECE to submit the action taken report of the Internal Audit which was conducted on 25-02-2020 for the Academic year: 2019-20. Hence, the HOD ECE is requested to submit the same within two days to the IQAC.

  
T. Venkatesh  
IQAC Coordinator

  
Principal  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

Ref: MLEW/IQAC/CIR/2018-19

DATE: 09-04-2019

**CIRCULAR**

All the HODs and members of IQAC are here by informed that there will be a meeting with principal on 9<sup>th</sup> April at 1:30 PM in principal chamber.

Agenda

1. External Audit.
2. Selection of External Auditors.
3. Selection of Dates.

I would like to invite all the IQAC Members, HOD's and senior staff of the college to attend this meeting and discuss upon the agenda.

*T. Venkatesh*  
IQAC Coordinator

*T. Anand*  
Principal  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**

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All the Members of the IQAC



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Ref: MLEW/IQAC/MOM-CIR/2018-19

DATE: 10-04-2019

**MINUTES OF THE MEETING HELD ON 09-04-2019**

At the outset Coordinator of IQAC welcomed Dr. J. Apparao, Chairman of the committee, HODs, senior faculty and other faculty members. The agenda points were taken up for discussion with permission of the chair.

The Following points were discussed and deliberated upon in the meeting.

1. Chairperson discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, External Audit and Conduction of Regular classes promptly.
2. Dr.Y. Mallikarjuna Reddy, Principal & Professor, Dept.of ECE, Vasireddy Venkatadri Institute of Technology, Guntur & Dr.S. Suryanarayana Professor, Dept.of ECE, Kallam Haranadhareddy Institute of Technology, Guntur has been selected as External Auditors for ECE department by the chairperson.
3. Chairperson asked the convenient date of the department, the HOD's proposed 24<sup>th</sup> of April 2019.

IQAC Coordinator thanked the principal and the HOD's for their cooperation. The meeting ended with vote of thanks.

*T. Venk*  
IQAC-Coordinator

*T. Anand*  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.

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**All the Members of the IQAC**





**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

**IQAC Members**

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.J.Apparao	Principal	Chairperson	
2	Mr.T.Venkata Rao	Assistant Professor, ECE	Coordinator	
3	Shri.Parvathaneni Madhusudhan Rao	Industry Expert, Director & CEO Madblocks Technology Pvt. Ltd	Member	
4	Dr.K.Gouthami	Professor & HOD ECE	Member	
5	Dr.G.Ramaswamy	Professor & HOD CSE	Member	
6	Dr.A.S.K.Chaitanya	Professor & HOD S&H	Member	
7	Mrs.V.Jhansi Lakshmi	Assistant Professor & HOD IT	Member	
8	Dr.N.Ch.Jayarao	Associate Professor, CSE	Member	
9	Dr.P.Srilakshmi	Professor, S&H	Member	
10	Mr.G.Lakshmi Narayana	Assistant Professor, ECE	Member	
11	Mr.P.Venu Babu	Assistant Professor, CSE	Member	

IQAC Coordinator

Principal  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.



**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

Ref: MLEW/IQAC/CIR/2019-20

DATE: 15-07-2019

**CIRCULAR**

As orders received from the principal, the IQAC would like to remind the department of ECE to submit the action taken report of the External Audit which was conducted on ~~24-07~~ 2019 for the Academic year: 2018-19. Hence, the HOD ECE is requested to submit the same within two days to the IQAC.

*T. Venkatesh*  
IQAC Coordinator

*T. Anand*  
Principal  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**

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**All the Members of the IQAC**



**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

**Ref: MLEW/IQAC/CIR/2018-19**

**DATE: 05-03-2019**

**CIRCULAR**


All the HODs and members of IQAC are here by informed that there will be a meeting with principal on 6<sup>th</sup> March at 2:00 PM in principal chamber.

**Agenda**

1. Internal Audit.
2. Selection of dates.
3. Deputation of staff for Internal Audit.
4. Academics related issues.

I would like to invite all the IQAC Members, HOD's and senior staff of the college to attend this meeting and discuss upon the agenda.

  
IQAC Coordinator

  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.





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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

Ref: MLEW/IQAC/CIR/2018-19

DATE: 06-03-2019

**INTERNAL AUDIT**

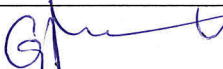
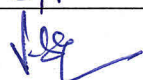
As per the office order from the IQAC dated 6<sup>th</sup> March 2019, the following committees been constituted by IQAC to carry out the internal audit of the departments in the month of March 2019 as on 21-03-2019.

The Following points were discussed upon in the meeting.

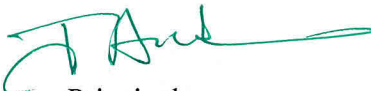
1. Principal discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, Conduction of Regular classes promptly.
2. After discussion with IQAC Coordinator and HOD's, the Principal has finalized the below faculty to carry out their assigned Departmental Internal Audit.
3. All the HOD's were asked to depute the allotted faculty to carry out the duty.

IQAC Coordinator thanked the principal and the HOD's for their cooperation. The meeting ended with vote of thanks.

The committee that audits the department of ECE

Name	Designation	Department	Signature
Dr. G. Rama Swamy	Professor & HOD	CSE	
Mr. Sudhakar Vecha	Assistant Professor	CSE	

  
IQAC Coordinator

  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.



**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**  
**Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada**  
(An ISO9001:2008 Certified Institution)  
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

**IQAC Members**

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.J.Apparao	Principal	Chairperson	
2	Mr.T.Venkata Rao	Assistant Professor, ECE	Coordinator	
3	Shri.Parvathaneni Madhusudhan Rao	Industry Expert, Director & CEO Madblocks Technology Pvt. Ltd	Member	
4	Dr.K.Gouthami	Professor & HOD ECE	Member	
5	Dr.G.Ramaswamy	Professor & HOD CSE	Member	
6	Dr.A.S.K.Chaitanya	Professor & HOD S&H	Member	
7	Mrs.V.Jhansi Lakshmi	Assistant Professor & HOD IT	Member	
8	Dr.N.Ch.Jayarao	Associate Professor, CSE	Member	
9	Dr.P.Srilakshmi	Professor, S&H	Member	
10	Mr.G.Lakshmi Narayana	Assistant Professor, ECE	Member	
11	Mr.P.Venu Babu	Assistant Professor, CSE	Member	

IQAC Coordinator

Principal

PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.



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Ref: MLEW/IQAC/CIR/2018-19

DATE: 27-09-2019

**CIRCULAR**

As orders received from the principal, the IQAC would like to remind the department of ECE to submit the action taken report of the Internal Audit which was conducted on 21-03-2019 for the Academic year: 2018-19. Hence, the HOD ECE is requested to submit the same within two days to the IQAC.

  
IQAC Coordinator

  
Principal  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.





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**Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.**

**Ref: MLEW/IQAC/CIR/2017-18**

**DATE: 09-04-2018**

**CIRCULAR**


All the HODs and members of IQAC are here by informed that there will be a meeting with principal on 9<sup>th</sup> April at 1:30 PM in principal chamber.

**Agenda**

1. External Audit.
2. Selection of External Auditors.
3. Selection of Dates.

I would like to invite all the IQAC Members, HOD's and senior staff of the college to attend this meeting and discuss upon the agenda.

  
IQAC Coordinator

  
Principal  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**

**Copy to: The Chairperson**

**The Principal Office File**

**All the Members of the IQAC**



**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

**Ref: MLEW/IQAC/MOM-CIR/2017-18**

**DATE: 10-04-2018**

**MINUTES OF THE MEETING HELD ON 09-04-2018**


At the outset Coordinator of IQAC welcomed Dr. J. Apparao, Chairman of the committee, HODs, senior faculty and other faculty members. The agenda points were taken up for discussion with permission of the chair.

The Following points were discussed and deliberated upon in the meeting.

1. Chairperson discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, External Audit and Conduction of Regular classes promptly.
2. Dr. K. Giri Babu, Professor, Dept.of ECE, Vasireddy Venkatadri Institute of Technology, Guntur & Dr.S. Suryanarayana Professor, Dept.of ECE, Kallam Haranadhareddy Institute of Technology, Guntur has been selected as External Auditors for ECE department by the chairperson.
3. Chairperson asked the convenient date of the department, the HOD's proposed 18<sup>th</sup> of April 2018.

IQAC Coordinator thanked the principal and the HOD's for their cooperation. The meeting ended with vote of thanks.

  
IQAC Coordinator

  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.

**Copy to: The Chairperson**

**The Principal Office File**

**All the Members of the IQAC**



**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

**IQAC Members**

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.J.Apparao	Principal	Chairperson	T. App.
2	Mr.T.Venkata Rao	Assistant Professor, ECE	Coordinator	T. Venk
3	Shri.Parvathaneni Madhusudhan Rao	Industry Expert, Director & CEO Madblocks Technology Pvt. Ltd	Member	P. Madhu
4	Dr.K.Gouthami	Professor & HOD ECE	Member	K. Gouthami
5	Dr.G.Ramaswamy	Professor & HOD CSE	Member	G. Ramaswamy
6	Dr.A.S.K.Chaitanya	Professor & HOD S&H	Member	A. S. K. Chaitanya
7	Mrs.V.Jhansi Lakshmi	Assistant Professor & HOD IT	Member	V. Jhansi
8	Dr.N.Ch.Jayarao	Associate Professor, CSE	Member	N. Ch. Jayarao
9	Dr.P.Srilakshmi	Professor, S&H	Member	P. Srilakshmi
10	Mr.G.Lakshmi Narayana	Assistant Professor, ECE	Member	G. Lakshmi Narayana
11	Mr.P.Venu Babu	Assistant Professor, CSE	Member	P. Venu Babu

  
IQAC Coordinator

  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.





**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**

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Ref: MLEW/IQAC/CIR/2018-19

DATE: 13-07-2018

**CIRCULAR**

As orders received from the principal, the IQAC would like to remind the department of ECE to submit the action taken report of the External Audit which was conducted on **18-04-2018** for the Academic year: 2017-18. Hence, the HOD ECE is requested to submit the same within two days to the IQAC.

*T. Venk*  
IQAC Coordinator

*T. Anand*  
Principal  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA GUNTUR-17.**

**Copy to: The Chairperson**

**The Principal Office File, HODs**

**All the Members of the IQAC**



**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**  
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Ref: MLEW/IQAC/CIR/2017-18

DATE: 03-04-2018

**CIRCULAR**

All the HODs and members of IQAC are here by informed that there will be a meeting with principal on 4<sup>th</sup> April at 2:30 PM in the principal chamber.

Agenda

1. Internal Audit.
2. Selection of dates.
3. Deputation of staff for Internal Audit.
4. Academics related issues.

I would like to invite all the IQAC Members, HOD's and senior staff of the college to attend this meeting and discuss upon the agenda.

  
IQAC Coordinator

  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.



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Ref: MLEW/IQAC/CIR/2017-18

DATE: 04-04-2018

**INTERNAL AUDIT**



As per the office order from the IQAC dated 4<sup>th</sup> April 2018, the following committees been constituted by IQAC to carry out the internal audit of the departments in the month of April 2018 as on 13-04-2018.

The Following points were discussed upon in the meeting.

1. Principal discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, Conduction of Regular classes promptly.
2. After discussion with IQAC Coordinator and HOD's, the Principal has finalized the below faculty to carry out their assigned Departmental Internal Audit.
3. All the HOD's were asked to depute the allotted faculty to carry out the duty.

IQAC Coordinator thanked the principal and the HOD's for their cooperation. The meeting ended with vote of thanks.

The committee that audits the department of ECE

Name	Designation	Department	Signature
Dr. G. Rama Swamy	Professor & HOD	CSE	
Mr. Sudhakar Vecha	Assistant Professor	CSE	

  
IQAC Coordinator

  
Principal  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.



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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

**IQAC Members**

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.J.Apparao	Principal	Chairperson	<i>J. Apparao</i>
2	Mr.T.Venkata Rao	Assistant Professor, ECE	Coordinator	<i>T. Venky</i>
3	Shri.Parvathaneni Madhusudhan Rao	Industry Expert, Director & CEO Madblocks Technology Pvt. Ltd	Member	<i>P. nade</i>
4	Dr.K.Gouthami	Professor & HOD ECE	Member	<i>G. Gouthami</i>
5	Dr.G.Ramaswamy	Professor & HOD CSE	Member	<i>G. Ramaswamy</i>
6	Dr.A.S.K.Chaitanya	Professor & HOD S&H	Member	<i>A. S. K. Chaitanya</i>
7	Mrs.V.Jhansi Lakshmi	Assistant Professor & HOD IT	Member	<i>V. Jhansi</i>
8	Dr.N.Ch.Jayarao	Associate Professor, CSE	Member	<i>N. Ch. Jayarao</i>
9	Dr.P.Srilakshmi	Professor, S&H	Member	<i>P. Srilakshmi</i>
10	Mr.G.Lakshmi Narayana	Assistant Professor, ECE	Member	<i>G. Lakshmi Narayana</i>
11	Mr.P.Venu Babu	Assistant Professor, CSE	Member	<i>P. Venu Babu</i>

*T. Venky*  
IQAC Coordinator

*J. Apparao*  
Principal  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**





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**Ref: MLEW/IQAC/CIR/2017-18**

**DATE: 21-08-2018**

**CIRCULAR**

As orders received from the principal, the IQAC would like to remind the department of ECE to submit the action taken report of the Internal Audit which was conducted on 13-04-2018 for the Academic year: 2017-18. Hence, the HOD ECE is requested to submit the same within two days to the IQAC.

*T. Venkatesh*  
IQAC Coordinator

*[Signature]*  
Principal  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17,

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

**Malineni Lakshmaiah Women's Engineering College :: Guntur**

Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada



Ref: MLWEC/IQAC/2021

Date:07-09-2021

To

All the members of IQAC,

Malineni Lakshmaiah Women's Engineering College,

Guntur.

Sub: Malineni Lakshmaiah Women's Engineering – Internal Quality Assurance Cell Meeting at 3.00 PM on 08-09-2021 – Reg.

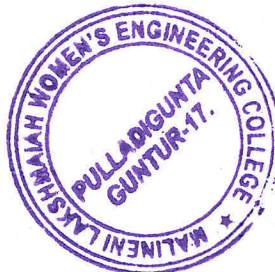
We cordially invite you to attend the **Internal Quality Assurance Cell (IQAC)** meeting of our College being convened at 3.00 PM on 08-09-2021 in the Board Room.

### Agenda:

1. To discuss the Quality Assurance initiatives in teaching.
2. To discuss about the quality enhancement & enrichment of the institution.
3. To collect necessary data from the concerned sections/Departments necessary for updating the website of the College.
4. To discuss the modalities of distributing and collecting the feedback from stakeholders.
5. To discuss about Academic Audit.
6. To discuss the results of the program outcomes attainments of UG programs.
7. To discuss the measures required for increasing the publications in quality journals/conferences.
8. To discuss the input quality and admission patterns in the UG and PG program.
9. Any other item with the permission of the chair.

Thanking You

  
(Dr. Chituka Ramesh)  
Coordinator IQAC



  
(Dr. P. Nageswara Rao)  
Chairperson IQAC  
Director



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Malineni Lakshmaiah Women's Engineering College :: Guntur

Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada

08-09-2021

## IQAC Meeting Attendance

The following members of Internal Quality Assurance Cell have attended the meeting at 3.00 PM on 08-09-2021 in the Board Room:

S.No	Name of the Member	Designation	Position	Sign
1.	Dr. P.Nageswara Rao	Professor & Director	Chairperson	
2.	Dr.Chiluka Ramesh	Associate Professor, ECE	Convener	
3.	Dr. K.Gouthami	Professor, ECE	Member	
4.	Dr. S. Satheesh	Professor, ECE	Member	
5.	Dr. G.Ramaswamy	Professor, HOD, CSE	Member	
6.	Dr.A.S.K.Chaitanya	Professor, HOD,S&H	Member	
7.	Dr. P.V.L. Suvarchala	Associate Professor, HOD,ECE	Member	
8.	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD,IT	Member	
9.	Dr. N.Ch.Jayarao	Associate Professor, CSE	Member	
10.	Dr. P.Srinivasa Rao	Associate Professor, S&H	Member	-AB-
11.	Mr. G. Lakshmi Narayana	Assistant Professor, ECE	Member	
12.	Mr. P.Venu Babu	Assistant Professor, CSE	Member	
13.	Mrs. M. Mary Lavanya	Assistant Professor, IT	Member	
14.	T. Maha Lakshmi (18KE1A05A8)	Student Representative	Member	
15.	Sk. Rizwana (18KE1A0483)	Student Representative	Member	
16.	Ch. Hima Bindhu(18KE1A1214)	Student Representative	Member	
17.	B. Jayasri(19KE1A0407)	Student Representative	Member	
18.	S. Sindhu (19KE1A05A7)	Student Representative	Member	
19.	Ch. Hemalatha (17KE1A0418)	Alumni	Member	-AB-



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

**Malineni Lakshmaiah Women's Engineering College :: Guntur**

Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada



Ref: MLWEC/IQAC/2021/MoM

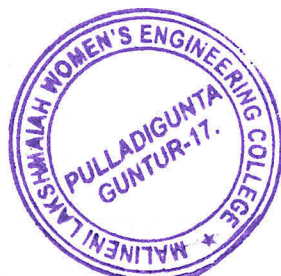
Date:09-09-2021

## Minutes of IQAC meeting

The meeting of the IQAC was held on 8<sup>th</sup> September, 2021 at 3.00 PM in the Board Room:

- 1. To discuss the Quality Assurance initiatives in teaching.**  
All the members suggested improving quality in teaching by practising various innovative teaching methodologies.
- 2. To discuss about the quality enhancement & enrichment of the institution.**  
All the members shared their views in improving the quality enhancement & enrichment of the institution. All the members decided that every faculty member has to publish papers in various reputed Scopus journals and also to guide students to publish papers in various journals.
- 3. It is decided to collect necessary data from the concerned sections/Departments necessary for updating the website of the College.**
- 4. To discuss the modalities of distributing and collecting the feedback from stakeholders.**  
Feedbacks should be collected from the stakeholders for further improvement of the institution.
- 5. Discussed to conduct Academic Audit.**
- 6. To discuss the results of the program outcomes attainments of UG programs.**  
Discussed about the attainment levels of various courses in UG programs.
- 7. Decided in increasing the publications in quality journals/conferences.**
- 8. Discussed on the input quality and admission patterns in the UG and PG program.**

(Dr. Chiluka Ramesh)  
Coordinator IQAC



(Dr. P.Nageswara Rao)  
Chairperson IQAC  
Director